

Committee Name:	Board of Directors	Session #:	1
Committee Chair:	Patty Miller	Date/time of meeting:	10/19/2015 8:30pm EDT
Minutes recorded by:	Chris Colburn		

Motions Passed:

1. MSA to approve the minutes of the 10/4/2015 Board of Directors Meeting as amended.
2. MSA that USMS may collect the \$5 per-swimmer fee for pool national championships directly through the entry process.
3. MSA to postpone discussion on USA Masters Games' affiliate membership acceptance until the Board receives clarification on some items from USA Masters Games.
4. MSA to present Ed Tsuzuki as the USMS Liaison to the USA Swimming BOD.
5. MSA to approve the Compensation and Benefits Committee recommendation for the content and amount of a separation agreement for the outgoing Executive Director.

Number of committee members present: 25	Absent: 3	Number of other delegates present: 0
<p>Committee members present (list all, including chair and vice chair): Patty Miller - President; Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Frank (Skip) Thompson -VP of Community Services; Chris Colburn – Secretary; Ralph Davis – Treasurer; Maria Elias-Williams - Legal Counsel; At-Large Directors: Bruce Hopson (Breadbasket); Dave Diehl (Colonies); Sean Fitzgerald (Dixie); Dan Cox (Great Lakes); Sarah Welch (Northwest); Leianne Crittenden (Oceana); Jill Gellatly (South Central); and Laura Winslow (Southwest); Rob Butcher – Executive Director; Past Presidents: Nadine Day, Jeff Moxie, Rob Copeland, Jim Miller, Nancy Ridout, Tom Boak and Ted Haartz; Dave Coddington (USA Swimming Liaison to USMS);</p> <p>Not present: Past Presidents: Mike Laux and Dan Gruender. Mel Goldstein is recused from the Board due to his contractor position with USMS.</p> <p>Guests: n/a</p>		

Minutes

The meeting was called to order at 8:33pm EDT.

1. Patty welcomed the Board to the call. No one raised any conflicts of interest.
2. Patty mentioned that the committee assignments is a huge task, and she is about 80% done going through the SurveyMonkey requests. Patty would like to look for a better way to do this for next year.
3. **MSA to approve the minutes of the 10/4/2015 Board of Directors Meeting as amended.**
4. Event Sanction Fee: Patty thanked the Task Force and the Board for all their help and input. Now that the sanction fee has been approved we have to tie up some loose ends. Because of some of the items added on the floor of the House of Delegates (HOD), Jeff Roddin (Championship Committee Chair) found that some clarification was needed for item #5, because it meant that the LMSCs would be billed the per-participant sanction fees for the pool national championships, even though the money doesn't flow through the LMSC. Jeff came up with the idea that the \$5 per-swimmer fee could come directly through the entry process. Discussion followed that the Board wants to find the most efficient means by which to collect the per-swimmer fee while preserving the spirit of what was passed by the HOD. **MSA that USMS may collect the \$5 per-swimmer fee for pool national championships directly through the entry process.** Rob asked if this would be implemented for Greensboro in 2016, and Patty said yes. Discussion continued on the implementation with LMSCs and communication with LMSCs about the sanction fee. Rob provided some details about the implementation, including that the National Office will bill the LMSCs 60 days after the event to ensure that all the participant numbers are in and all funds have been collected. Rob asked for direction on a contact person for sanction rebates. Nadine suggested that the task force combine the work for both Open Water and Pool events. The current email in place for rebate questions is OpenWaterRebate@usms.org. Patty agrees that one unified task force should work on this issue.
5. USA Masters Games affiliate membership request: Patty recounted some of the background of an opinion from Walt Reid why this might be a good idea, specifically so events swum at the Games can count for FINA. MS to accept the USA Masters Games as an affiliate member organization of USMS. Discussion centered around USMS's liability with respect to an event held by the applying affiliate member. **MSA to postpone discussion on USA Masters Games' affiliate membership acceptance until the Board receives clarification on some items from USA Masters Games.**
6. Governance Committee Priorities (Leianne): Leianne discussed some of the priorities of the Governance Committee for the year. They involve:
 - a. making Elections a standing committee instead of an ad-hoc committee

- b. working on a dispute resolution process for LMSCs (local appeals process and escalation to the NBR): Patty opined that this is an LMSC Development issue. Discussion centered on the role of Governance in the policy process, as well as how the two committees will work together
 - c. Composition of the HOD and legislation that might arise from it
 - d. Work on the purpose of Convention and what will be presented there (Nadine expressed that role is part of the role of the Executive Committee (EC)). This work will be taken by the EC.
 - e. Other priorities were supported per the document Leianne presented.
7. Open Water Nationals cancellations – policy regarding per swimmer fee: Chris McGiffin will go back to Long Distance for a recommendation.
 8. Dates for the Winter Board of Directors Meeting: Proposed 2/13-14 in Dallas, TX. Patty is looking to meet in a hub city in the center of the country further south to avoid winter weather and inconvenience as few people as possible. Rob will work with the National Office to secure a hotel for the meeting.
 9. Task Force for Bid on UANA Masters Pan Ams: Sandi Rousseau can be the Championship Committee liaison and chair the task force. Patty asked if there were any concerns having 4 USMS members, Kyle, and one rep from each of the other four disciplines on the task force. Nancy asked if Rob anticipated any issues with the other NGBs signing an indemnification agreement. Jim recalls that each NGB had their own insurance for their respective events. Rob will share his experiences with the Task Force offline.
10. New Business:
 - a. Patty has asked Ed to be the USMS Representative to USA Swimming. **MSA to present Ed Tsuzuki as the USMS Liaison to the USA Swimming BOD.**
 - b. Masters Swimming Ontario: Rob Butcher gave some background and an update on the Masters Swimming Ontario (MSO) issue. Patty asked Rob to get some clarification on USMS members' eligibility to participate in MSO events, or MSO members' eligibility to swim in USMS events.
 11. The Board entered Executive Session at 9:28pm EDT to discuss two personnel issues. The BOD exited executive session at 9:51pm. **MSA to approve the Compensation and Benefits Committee recommendation for the content and amount of a separation agreement for the outgoing Executive Director.**
 12. Next meeting will be November 16, 2015 at 8:30pm EDT.

The meeting was adjourned at 9:51pm EDT.

Respectfully Submitted,
Chris Colburn, Secretary