

<b>Committee Name:</b>	<b>Records and Tabulation</b>		
<b>Committee Chair:</b>	Chris McGiffin	<b>Vice Chair:</b>	MJ Caswell
<b>Minutes recorded by:</b> MJ Caswell		<b>Date/time of meeting:</b>	June 7, 2026 6:30pm ET/3:30pm PT

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**Motions Passed:**

1. **MSA to approve the package of amendments to 105.1.7, 106.2.1 and 108.1.1 rules to modify the bulkhead measurement requirements to align USMS with USA Swimming and World Aquatic Masters regarding Top Ten and records, specifically measuring a bulkhead pool is only necessary after a record has been set. A change to 106.2.1 adds a requirement that the meet director must verify the course dimensions (Chris moved, Ed seconded).**
2. **MSA to approve 105.3.9 amendment to accept a real ID drivers' license as a valid form of age verification in addition to a birth certificate or passport (Ed moved, MJ seconded)**

<b>Number of committee members present:</b> 6	<b>Absent:</b> 1	<b>Ex-Officio:</b> 3
<b>Committee members Present:</b> Chris McGiffin (Chair), MJ Caswell (Vice Chair), Cheryl Gettelfinger, Robert Mitchell, Alina Perez de Armas, Gerald Treiman, Ed Tsuzuki		
<b>Absent:</b> Tim Sinnenberg		
<b>Ex Officio Present:</b> Bethany Burchill, Mollie Grover	<b>Absent:</b> Walt Reid	
<b>Executive Committee Present:</b> Julie Dussliere, Vice President of Administration		
<b>Guest(s):</b> Mary Beth Windrath		

**Action Items:**

1. **Walt** will present information to the committee regarding World top 10 requirements, which are different from USMS top 10 requirements.
2. **Committee members** to review the files Dawson shared and submit feedback or questions via Slack or committee email by the end of this week (June 12th).
3. **Committee members** to respond to a survey to set the date for the RT meeting during the USMS Annual Meeting.
4. **Mollie** to confirm how USA Swimming handles a bad measurement when a record is set.
5. **Chris** to submit formal Rules and Legislation amendment packages to applicable committee chairs by June 10th
6. **Chris** to schedule next LMSC TTR training work group meeting to cover next steps

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**Minutes**

The meeting was called to order at 6:32pm EDT.

Agenda

I. Check-in

- Reminders:
  - Stay muted when not speaking
  - Avoid interruptions - let speaker finish their thought
  - Recordings, transcripts
  - Guests are listen only, until called upon by the Chair
  - Robert's Rules will be followed
- Confirm R&T Committee meeting aligned with Annual Meeting (Chris)

- Julie shared that Aug 23, Sep 6, Sep 13 are possible Sunday dates
- **Chris** will survey committee members
- [LMSC Development - Volunteer Roles](#): Events & Compliance Ecosystem, Thursday, October 15, 2026, 8:00 – 9:00pm ET
  - Chris set a calendar reminder and included LMSC TTR members
- Review any open action items
  - Championship Committee will take ownership of Article 104 amendment submission

## II. Complete review of proposed Rule Book changes

- Deadline to submit Rules and Legislation changes is Wed., June 10th
- Chris reviewed the Rule Book change proposal documents
  - "Rules Amendment Proposals from the R&T Committee" [document](#)
    - 105.1.2 and 105.4 amendments were approved at 5/20 committee meeting
    - **MSA to approve 105.1.7, 106.2.1 and 108.1.1 amendments as a package proposal to modify the bulkhead measurement requirements to align USMS with USA Swimming and World Aquatic Masters regarding Top Ten and records, specifically measuring a bulkhead pool is only necessary after a record has been set and added that the meet director must verify the course dimensions (Chris moved, Ed seconded)**
    - **MSA to approve 105.3.9 amendment to accept a real ID drivers' license as a valid form of age verification in addition to a birth certificate or passport (Ed moved, MJ seconded)**
  - "Legislation Amendment Proposals from the R&T Committee" [document](#)
    - 507.1.10 amendment was approved at the 5/20 committee meeting
  - "Appendix A Amendment Proposals from the R&T Committee" [document](#)
    - **MSA to approve the proposed changes to move the following forms from the Rule Book Appendix A into R&T Committee policy: Pool Length Certification Form (pg 129); Bulkhead Placement Confirmation form (pg 130); Application for USMS and/or World record (pg 131); Split Notification form (pg 133); and, Observers report (pg 135) (MJ moved, Alina seconded).**

## III. LMSC TTR Mentoring updates

- Lindsey Urbatchka (Arizona) - Jerry
- Sarah Perkins (Connecticut) - Ed
- Scott Penland (Illinois) - Cheryl
- Scott Nimke (Minnesota) - MJ
- Lisa Ceddia (Ohio) - Cheryl

## IV. Committee Focus Area Updates

- *Rules, Policies, Guidelines* - review USMS Rule Book R&T-related items and recommend what can be moved to Policy or to Guidelines (Chris, MJ, Alina)
  - Reference information
    - [USMS Guidelines for Rules, Polices, and Guidelines](#)
    - [Rules, Polices, and Guidelines Chart](#)
  - Chris and MJ met on 4/29 - notes are [posted](#)
  - **Chris** to submit formal Rules and Legislation amendment packages to applicable committee chairs by June 10th
- *Documents* - review and recommend changes/improvements to existing R&T-related documents (MJ, Cheryl, Ed, Tim, Chris)
  - MJ, Chris, Ed, Cheryl, Tim met on 5/10 - notes are [posted](#).
  - Next meeting planned is Sunday, 6/21 @ 7:00pm ET/4:00pm PT
- *LMSC TTR training* - design/produce TTR best practice playbook - what issues do we want TTRs to prevent? (Chris, Jerry, Robert, Ed)
  - Chris and Jerry met on 4/14 - notes are [posted](#) on the new USMS Google Drive location in Slack
  - **Chris** to schedule next meeting to cover next steps:

- Outline webinar content/messaging
- Training format - 1 hour webinar with Q&A
- Draft TTR webinar communication - scheduling (Jul/Aug?), agenda, brief survey to inquire about current needs/challenges
- Event Results Processing working group (Chris - Lead, MJ, Ed)
  - On HOLD until the national office is ready to start work
  - Chris shared the current [prioritized list](#) of changes requested started last year
- Lessons Learned archive
  - Chris created a simple [document](#) to help track recent R&T issues reported

V. Next Meeting date - Sunday, July 19, 6:30pm ET/3:30pm PT

The meeting adjourned at 7:30pm EDT