2026 U.S. Masters Swimming Annual Meeting — Virtual

Committee Name: Records and Tabulations	**Session #:** 1
Committee Chair: Chris McGiffin	**Vice Chair:** MJ Caswell
Minutes recorded by: MJ Caswell	**Date/time of meeting:** September 13, 2026

Actions Requiring Approval by the House of Delegates:

1. None

Motions Passed:

1. None

Number of committee members present: 12 **Absent: 1** **Number of other delegates present: 19**

Committee members present (list all, including chair and vice chair): Chris McGiffin, MJ Caswell, Cheryl Gettelfinger, Robert Mitchell, Alina Perez de Armas, Tim Sinnenberg, Jerry Treiman, Ed Tsuzuki, Julie Dussliere – Exec Committee, Bethany Burchill - exofficio, Mollie Grover – exofficio, Walt Reid - exofficio.

Committee members absent: Jessica Reilly – exofficio.

Delegates present: Douglas O'Brien, Fiona Duncan, Karol Welling, Christie Ciraulo, Robin Smith, Paul Windrath, Bill Tingley, Frank “Skip” Thompson, Linda Chapman, Sandi Rousseau, Susan OBrien, Edward Saltzman, Yawei Hao, Margaret Allen, Christina Fox, Barbara Protzman, DeLise Coleman, Kathrine Casey, Hetal Sampat

Minutes

The meeting was called to order at 6:30 PM EDT.

1. Chris thanked the committee for all their hard work during the year on the behalf of the RT committee and USMS. He noted that the committee had accomplished a great deal and that most of the effort was conducted by various working groups, organized around the topics of documentation, meet results processing, best practices for TTRs, review of rules and legislation and policy as well as ongoing projects like supporting the TTRs and helping with the Top 10 lists.
2. Chris invited committee members to introduce themselves to the group.
3. MJ is the lead for the documents working group and she stated the group needs to meet again and we have agreed to meet after the annual meeting so that we can include the necessary changes decided on by the HOD. We also need to discuss what the documentation should look like given that the meet processing software may soon change. We should send out a scheduling email to the group for after the annual meeting has concluded.
4. The TTR Best Practices workgroup was led by Chris and the group interviewed experienced TTRs, both on the RT committee and others to gather information. We used that content to create material for a Webinar and some of this material has been turned into a presentation that will be made at Relay. After Relay, we will work to schedule a time that works for committee members and others to present the Webinar and have an interactive discussion. The plan is for the webinar to be available online for those who were not able to attend or start as TTRs at a later date.
5. All committee members were asked to attend the forums and Chris asked committee members to share any observations they had. MJ volunteered that the change regarding SCY relay age groups was done previously, in 1986 so there should be existing relay records from that year and that she thought that the History and Archives committee would have information for us on those records. Mollie shared that the existing relay records were available on the USMS website, were only for the 200 yard distances and that the 79-99 age group has no records as the minimum age requirement for joining USMS was 25 at that time. So if the new rule passes, then we will use the existing records as a starting point.
6. The RT committee submitted legislation and rules proposals and we reviewed those proposals. L3 covers a renaming of the Records and Tabulations committee and clarification about the committee’s role. The committee was asked to also provide support for sanctions chairs, given that events start with sanctioning and end with results being uploaded. We worked with the legislation committee to create the new committee description and name. R4 moves 105.1.2 from the rule book to RT

policy. This section covers the competition season dates. R5 covers pool measurement and bulkhead measurements The committee revisited bulkhead measurement as it is often a sticking point. We believe the meet director is the person who should be responsible for making sure that the required course dimensions are correct. They will receive support from the facility management and meet referee. R6 adds the RealID to forms of identification that can be used to verify a swimmer's age for a USMS record. R7 105.4 covers All-Americans and All-Stars and it was decided that it fits best in RT policy. Chris showed a copy of what the new policy document would look like if the changes that were proposed are adopted by the HOD.

7. Rules, Policies and Guidelines workgroup helped put together the preceding legislation and rules proposals. Chris thanked MJ and Alina for serving on this work group with him.
8. The Documents workgroup was led by MJ and has done a great job of updating numerous documents. Cheryl, Tim, and Ed assisted in reviewing and updating our documentation. There is still more to do and likely to be even more to do after the HOD meets, so the project is ongoing.
9. TTR Best Practices workgroup developed content for a future TTR webinar and much of it will be used during "Sanction & Results Best Practices" duringVolunteer Relay. The current focus is delivering the Relay presentation first, and then the TTR webinar will be scheduled. Chris thanked those TTRs that shared best practices with him.
10. The Meet Results Processing workgroup has not met much this year, but we did highlight the biggest pain point that our volunteers had with the meet results processing software, which was adding splits. Feedback about the system wait times when processing split requests helped add urgency to develop a TTR tool enhancement, implemented on July 9th, that has already saved significant volunteer time. Chris thanked the national office for its attention and efforts to solve this problem. The committee workgroup has shared a prioritized list of meet results processing feature changes with the national office and we look forward to working together on implementing future improvements.
11. Open Q&A and discussion from the delegates in attendance – Bill Tingley, Kentucky – The committee is doing a marvelous job. Changing the name and including sanctions seems reasonable to Bill. Bill brought up that the meet referee has to sign record applications and split requests, but is also supposed to be consulted if a meet is doing automatic splits and now bulkhead confirmations as well. Bill believes that a couple of new forms that the meet referee signs off on will allow for better understanding of the agreements that were made.

Tasks for the Upcoming Year

1. Schedule the next Documentation workgroup meeting and continue completing updates to existing documentation.
2. Depending on HOD decisions, there are likely other changes to committee policy and documents to be tackled.
3. Deliver TTR Best Practices presentation at 2026 Volunteer Relay and at a future TTR webinar.
4. Continue the partnership with the National Office on implementing more meet result processing improvements.

The meeting was adjourned at 7:04 EDT