

New code is underlined. Existing code that has been changed is shown with ~~strikethrough~~.

**ARTICLE 507:
COMMITTEES, COORDINATORS, AND APPOINTMENTS**

Note: Reorganization of appointments for clarification.

507.1. EXECUTIVE COMMITTEE

Note: This section was published earlier under Role of the Executive Committee.

507.2 ZONE COMMITTEE

Note: 507.2.2, 507.2.3, 507.2.4 describe the committee, not the duties, and were moved to Article 503. There were no changes in the code.

507.3. STANDING COMMITTEES

The president, with the concurrence of the Executive Committee, shall appoint the chair of each committee. ~~to a 2-year term.~~ The president, with the concurrence of the committee chair, shall choose committee members from the individual membership of USMS. Whenever possible, each committee shall have representation from each zone. The committee's divisional vice president shall be an ex-officio member of the committee. Standing committees shall meet in conjunction with the annual meeting of the House of Delegates. Each committee member shall have one vote, with the exception of ex-officio members, who shall have voice but no vote.

Note: Removed 2 year term because the president can replace a chair at any time. The Executive Committee Liaison has been an ex-officio member of the committee, but it was never written in code. Adding the vice president to the code is for clarification.

507.3.1—Championship Committee *No change*

507.3.2—Coaches Committee *No change*

507.3.3—Communications Committee

The Communications Committee shall plan and provide guidance for communications with the general membership. That guidance shall encompass the USMS webmaster and magazine editor positions. The committee shall interact with all USMS committees and LMSCs to develop communications that promote the healthy lifestyle of Masters swimming, highlight the benefits of membership, and provide ongoing feedback and information regarding USMS programs. The Rule Book Coordinator shall be a member of the committee. The webmaster and magazine editor shall be ex-officio members of the committee.

~~507.3.4—Convention Committee~~ *See 507.5.1 Coordinators*

507.3.4—Finance Committee

The Finance Committee shall consist of the committee chair and no more than sixteen additional members, with ~~and~~ at least one member from each zone. The treasurer, the internal auditor, and the controller shall serve as ex-officio members of the committee. The Finance Committee shall... *No changes in the rest of this section.*

Rationale: Because the Finance Committee members were given automatic delegate status in 504.1.5, there needs to be a limit on membership. The wording follows that of the Long Distance committee.

507.3.5—Fitness Committee *No change*

507.3.6—History and Archives *No change*

~~507.3.8—Insurance Committee~~ *See 507.5.1 Coordinators*

507.3.9—International Committee

See 507.5.1 Coordinators

507.3.7—Legislation Committee

The Legislation Committee shall consist of the committee chair and ~~two members~~ no more than sixteen additional members, with at least one member from each zone. The committee may initiate and shall consider proposed amendments, and shall report them, with the committee's recommendations, at the annual meeting of the House of Delegates, in accordance with the provisions of Part 6. The committee may interpret and render opinions regarding any provision of the rules and regulations of USMS within the committee's jurisdiction as defined in article 601.1.

Rationale: Since members off Finance, Legislation, Long Distance, and Rules are granted automatic delegate status, membership requirements were made uniform.

507.3.8—Long Distance Committee

No change

507.3.9 —Marketing Committee

No change

507.3.13—Officials Committee

See 507.5.1 Coordinators

507.3.10—Planning Committee

The Planning Committee shall consist of the committee chair and ~~at least one member from each zone, representing a broad range of experience in all aspects of Masters swimming.~~ The committee shall work closely with the Board of Directors ~~Executive Committee~~—particularly the president—to generate short and long range plans, goals, and objectives related to the vitality and quality of Masters swimming. The committee shall recommend appropriate projects, policies, and priorities in response to issues that affect USMS programs. The committee shall conduct periodic reviews of the organizational structure and shall suggest changes to enhance communications, efficiency, and productivity.

Rationale: Planning for the corporation is the responsibility of the Board of Directors. The Planning Committee will work with the BOD and make recommendations to implement the BOD objectives.

507.3.15—Publications Committee

See 507.5.1 Coordinators

507.3.11—Recognition and Awards Committee

The Recognition and Awards Committee shall consist of the committee chair, USMS registered Ransom J. Arthur Award recipients, and additional members to assure age and zone representation. The committee shall review and approve proposals for all official USMS awards, ~~except competitive awards.~~ The committee shall also nominate USMS members for induction into the International Swimming Hall of Fame. The committee shall maintain a history of award recipients.

Rationale: This committee will oversee criteria for all awards.

507.3.12—Records and Tabulation Committee

No change

507.3.13 —Registration Committee

No change

507.3.14—Rules Committee

The Rules Committee shall consist of the committee chair and ~~two members~~ no more than sixteen additional members, with at least one member from each zone. The committee may initiate and shall consider proposed amendments, and shall report them, with the committee's recommendations, at the annual meeting of the House of Delegates, in accordance with the provisions of Part 6. The committee may interpret and render opinions regarding any provision of the rules and regulations of USMS within the

committee's jurisdiction as defined in article 601.1. The Officials Coordinator will be an ex-officio member of the committee.

Rationale: Since members off Finance, Legislation, Long Distance, and Rules are granted automatic delegate status, membership requirements were made uniform.

~~507.3.20—Safety Education Committee~~ See Sports Medicine Committee

507.3.15—Sports Medicine Committee

~~The Sports Medicine Committee shall research subjects related to sports medicine. The committee shall advise USMS and educate its members. The committee shall also stimulate and encourage research in the health benefits, medical problems, physiology, and psychology of Masters swimming.~~

The Sports Medicine Committee shall advise USMS and educate its members on topics of health, medicine and safety. The committee shall also conduct, stimulate and encourage research in heath, medicine and safety of Masters swimming.

Rationale: Description rewritten for clarification and to include Safety.

507.4 AD HOC COMMITTEES

The president may establish other committees on an ad hoc basis that are deemed necessary to carry out the duties of the president. The president shall provide the BOD a written description of the ad hoc committee's purpose. Each committee shall meet annually in conjunction with the meeting of the House of Delegates, if requested by the committee chair, a committee member, or any member of the House of Delegates. If requested by the committee chair, a committee member, or any member of the House of Delegates, each committee shall meet in conjunction with the annual meeting of the House of Delegates.

Rationale: For any committee or appointment, there should be a description of purpose. The last sentence was reworded for clarification – no change in meaning.

507.5 APPOINTMENTS

507.5.1--COORDINATORS

The president, with the concurrence of the Executive Committee, shall appoint the coordinators. Coordinators will have the same rights and responsibilities as chairs of the standing committees.

Rationale: Coordinators are replacing selected committees. The descriptions for coordinators are adaptations of the committee descriptions.

A Convention Coordinator

The Convention Coordinator shall cooperate with USAS in the preparation of each year's national convention and carry out the operational needs of the House of Delegates and its committees at convention.

B Insurance Coordinator

The Insurance Coordinator shall study and review the insurance needs of USMS and shall recommend policies, procedures, and appropriate insurance coverage for USMS, its participants, and its programs.

C International Coordinator

The International Coordinator shall encourage, promote, and assist with the dissemination of information on international meets, and notify USMS about opportunities to bid on international championship meets.

D Officials Coordinator

The Officials Coordinator shall develop policies and procedures to assure that all USMS sanctioned events are officiated uniformly and conducted in conformance with the USMS swimming rules. The Officials Coordinator shall be an ex-officio member of the Rules Committee.

E Rule Book Coordinator

The Rule Book Coordinator shall design, edit, and produce the rule book, and other materials or media, as approved by the House of Delegates. The Rule Book Coordinator shall be a member of the Communications Committee.

507.5.2--INTERNAL AUDITOR

Note: 507.5.2 was moved from 508.3. There are no changes in the code.

507.5.3--LEGAL COUNSEL

Note: This has been moved from 505.4.1 D. There are no changes in the code.

507.5.4 SPECIAL ASSIGNMENTS

The president may make Special Assignments that are deemed necessary to carry out the duties of the president and shall provide a written job description for each appointment to the BOD.

507.5.5 LIAISONS

The president may appoint Liaisons to other organizations to further the interests of USMS. The president shall provide a written job description for each liaison to the BOD.

Note: Current practice is for the president to make Special Assignments and to appoint Liaisons. This gives the president the authority to do so and requires a job description.